

Issue Duplicate Instruction Slip Book

To,
Libord Brokerage Private Limited
524 , B Wing , Chintamani Plaza , Near WEH Metro Station ,
Andheri Kurla Road, Andheri (East) , Mumbai - 400 099

Date : _____

BO Account Number	1	2	0	8	6	2	0	0										
First / Sole Holder	1.																	
Second Holder	2.																	
Third Holder	3.																	

Dear Sir,

Sub.: Issue Duplicate Instruction Slip Book

This is to inform you that Instruction Slip Book you had issued me / us earlier, has been misplaced at my / our end. You are therefore requested to lock all unused Instructions from the said Instruction Book and issue me /us fresh Instruction Book as early as possible. You are further requested to deliver this fresh book through by hand/courier. I am also attaching herewith self attested Xerox copy of my pan card.

I/we further say that I/We will be fully responsible for any consequences occurred for the lost delivery instructions & Libord Brokerage Private Limited in any case will not be responsible for the lost delivery instruction slips.

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature			

*** Rs.100/- Charges will be levied for issue of new delivery instruction book ***

Received Instruction Booklet No. _____ Containing Slip No. _____ To _____

Receiver Name & Signature: _____

Sent by _____ Courier wide Consignee No. _____ dated _____

For Office Use Only

Old Instruction Slip No's _____ To _____ has been locked

New instruction Slip No's _____ To _____ has been issued

Issued By

Approved By